Texas A&M Laserfiche Community Connect
User Discussion
Hosted by
Texas A&M Information Technology, Laserfiche and SMARTfiles

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Project Manager, Texas A&M IT Laserfiche Shared Service
April 4, 2013
QUICKER
BETTER
SAFER

A collection of solutions to document-centric business process problems

Joanna Slusarz

Published by Compulink Management Center, Inc., 2012.
# CONTENTS

## Introduction

### ACCOUNTS PAYABLE

- Associated Grocers, Inc. .................................................. 6
- Auto Repair Services ......................................................... 16
- Franklin County, TX .......................................................... 26
- FedEx Limited Partnership .................................................. 36

### CASE MANAGEMENT

- City of Meridian's Department of Human Services...................... 46
- City of Wichita Falls, TX .................................................... 66
- Durham County's Department of Social Services ....................... 76

### CONTRACT MANAGEMENT

- Mille Lacs Band of Ojibwe Indians ....................................... 82
- The Texas A&M University System ......................................... 89

### CREDENTIALING

- Melissa Healthcare .......................................................... 100

### LOAN PROCESSING

- Texas Higher Education Coordinating Board .......................... 110

### PERMITTING

- Colorado Oil and Gas Conservation Commission ..................... 126
- Oklahoma Safety Division .................................................. 132

### RECORDS MANAGEMENT

- Ada County Sheriff's Office .............................................. 142
- Jackson County Sheriff's Office ......................................... 154

### FLEET MANAGEMENT

- Auto Repair Services ....................................................... 166
- United Road Towing ......................................................... 172

### STUDENT RECORDS

- Adams 12 School District .................................................. 183
- Oklahoma Christian University ........................................... 186

## Index

- 195
TEXAS A&M UNIVERSITY SYSTEM

Industry: Higher Education
Number of employees: 1,000-5,000
Headquarters: College Station, TX

Texas A&M University’s Health Science Center (HSC) reaches across Texas to educate health professionals and researchers. The HSC originally implemented Laserfiche in 2000 in the finance department; today, the HSC’s Laserfiche implementation spans eight different cities.

The Contracts Administration Office is responsible for processing, reviewing and approving contracts from various departments within the HSC.

Here is how it uses Laserfiche Workflow to decrease processing time from more than six weeks to a mere one or two weeks per contract.
Quicker Better Safer Detailed Examples

Trevor Moran, Senior Information Technology Consultant at the Texas A&M University System Health Science Center (HSC), demonstrates how Laserfiche Workflow helped the HSC decrease contract processing time from eight to two weeks.

STORE INITIAL CONTRACTS IN LASERFICHE

Contracts originate in different HSC departments, including the College of Medicine, the College of Nursing, the College of Pharmacy, the College of Dentistry, and the School of Rural Public Health. Staff from these departments can either scan documents directly into the “New HSC Vendor” folder in Laserfiche or use Laserfiche “drag and drop” to print the documents into the folder. During this scanning or printing process, the staff member manually enters the required metadata into the document’s template. In the template screenshot below, all the fields denoted in red are required.
Quicker Safer Better: Where to get it?

Judith Lewis

Resources

By participating in a shared service with Computing & Information Services, you leverage the combined experience of a known entity in IT services, teamed with the expertise of the technology provider, Laserfiche.

With a sophisticated code library, world-class community, extensive training options and more, Laserfiche provides more than just software - it provides an entire ecosystem of support for delivering value quickly, easily and without the need to bring in expensive experts at every turn.

On this site:
- Publications
  - Quicker, Better, Safer - Laserfiche solutions to document-centric business process problems
  - Texas A&M Laserfiche Educause 2012 Presentation
  - Laserfiche Kick-off Meeting Information
- Training Videos (some videos require login)

Additional resources available through Laserfiche:
- Workshops
- Webinars
- Scanner Reviews
Laserfiche Solutions Exchange

Laserfiche 9 is here

Uniting ECM and BPM so organizations make smarter decisions

Powerful Document Management Software and Agile Enterprise Content Management Solutions

Optimize your enterprise

With a design structure engineered to meet the needs of the IT Department, Laserfiche is designed to be easy to purchase, deploy, support and extend.

A proven solution used by 30,000 organizations, Laserfiche builds on your existing expertise—making your organization smarter, faster and more efficient.

Laserfiche Events

See All

Webinars
Thought leaders and technical experts share strategy, guidance and success stories on improving efficiency, cost savings and more.

Workshops
Free in-person workshops showcase solutions that can directly sharpen your competitive edge.

Regional Training
Get personalized, in-depth instructions from the experts who work with and support.
Laserfiche Solutions Exchange

Laserfiche 9 is here
Uniting ECM and BPM so organizations make smarter decisions

Powerful Document Management Software and Agile Enterprise Content Management Solutions

Optimize your enterprise
With a design structure engineered to meet the needs of the IT Department, Laserfiche is designed to be easy to purchase, deploy, support and extend.

Transform your offices
A proven solution used by 30,000 organizations, Laserfiche builds on your existing expertise—making your organization smarter, faster and more efficient.

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Webinars
Thought leaders and technical experts share strategy, guidance and success stories on improving efficiency, cost savings and more.

Workshops
Free in-person workshops showcase solutions that can directly sharpen your competitive edge.

Regional Training
Get personalized, in-depth instructions from the experts who work with and support
Laserfiche Solutions Exchange


Advanced Laserfiche WebLink Customization
Laserfiche administrators. Learn how to customize Laserfiche WebLink beyond the WebLink Designer.

Develop a Custom Portal

Recharge Accounts Payable

Establish a Framework

Build an Effective Template

Judith Lewis
Laserfiche Annual Technical Conference

Empower 2014, January 14 -17, 2014 in Anaheim, CA

- Use of Metadata
- Use of Workflow
- Use of Records Management Edition
- Use of API Toolkit
- Use of Mobile

Watch for Empower 2014 details:
User Discussion: Featured Laserfiche Users

- Dr. Mark Wright,
  Sr. Lead Microcomputer/LAN Manager
  Texas A&M AgriLife Research
  Department of Entomology
  Texas A&M System for over 27 years
User Discussion: Featured Laserfiche Users

Judith Lewis

• Sherry Escalante,
  Manager of Faculty Services for the Look College of Engineering
  Resource for over 760 engineering faculty
  Liaison for the eleven engineering departments
Recognition

- Laserfiche Engineers Elizabeth Cunningham and Andrew Kamar
- SMARTfiles Vicki Bienski and Tom Bienski
- Computing and Information Services (CIS) Executive Director, Dr. Pete Marchbanks
- Computing and Information Services Associate Director, Stephen T. Williams
- CIS Laserfiche Team:
  - Tim Knezek
  - Chris Thompson
  - Binu Koola
  - Michael Phillips
Thank you for your interest in Laserfiche.

Contact Information:

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Lunch

Courtesy of Laserfiche and SMARTfiles